

**Associated Student Body**  
**(Club or Organizational)**  
**VISTA MURRIETA HIGH SCHOOL**  
**C O N S T I T U T I O N**

**ARTICLE I - NAME AND PURPOSE**

**SECTION 1** The name of this organization is \_\_\_\_\_.

**SECTION 2** The purpose of this organization is to:  
*(State briefly what this organization intends to accomplish for the students.)*

**ARTICLE II - MEMBERSHIP**

**SECTION 1** Membership of this club shall be open to all interested students of Vista Murrieta High School.  
*(List any other special qualifications, such as G.P.A., class membership, etc.)*

**ARTICLE III - OFFICERS AND ELECTIONS**

**SECTION 1** The officers of this organization shall be made up of a President and their board.

**SECTION 2** Each elected officer must have a 2.0 grade point average from the previous grading period.

**SECTION 3** An officer may be asked to hold more than one office with that officer's consent.

**SECTION 4** Elections will be held at least once a year to fill all officer and board positions.  
*(The date and method of election to be set subject to the approval of the ASB Vice President.)*

## **ARTICLE IV - MEETINGS**

**SECTION 1** Meetings will be held in an orderly fashion. Those members deemed to be disrupting the meeting may be asked to leave.

**SECTION 2** Minutes of the meetings will be kept and are subject to review by ASB Interclub Council President or other authorized ASB agents.

## **ARTICLE V - AMENDMENTS**

**SECTION 1** Amendments may be added or deleted with the approval of a two-thirds majority of the members of the organization.

**SECTION 2** All amendments must be submitted in writing to the ASB Commissioner of Clubs. The ASB Clubs Council Commissioner has the power to veto any amendment to this Constitution.

**SECTION 3** An amendment may be passed over the veto of the Commissioner of Clubs with a simple majority vote of the ASB Council.

## **ARTICLE VI - BYLAWS**

**SECTION 1** All grievances will be submitted to the organization's governing board.

**SECTION 2** All grievances which are brought up before the board will receive a hearing and will be acted upon in a timely manner.

**SECTION 3** The President shall have the power to appoint Ad Hoc Committee chair persons.

## **ARTICLE VII - OBJECTIVES OF THE ORGANIZATION**

*(List the observable behavior that this organization anticipates eliciting from its members.)*

## **ARTICLE VIII - DUTIES OF OFFICE**

**PRESIDENT** Presides over all organization meetings. Spokesperson for the organization. Attends all functions or designate an officer to attend in his/or her absence. Ex-officio member of all committees. Represents the organization before the Associated Student Body and Student Senate.

**VICE PRESIDENT** Serves as President in the absence of same. Attends all functions or designate an officer to attend in his/or her absence. Ex-officio member of all committees.

**SECRETARY** Maintains the minutes of the meetings in a neat and organized manner. Provides a copy of the minutes of the last meeting to the presiding officer prior to the organization's scheduled meetings. Generates all correspondence and submits activity forms to Commissioner of Activities.

**TREASURER** Handles all fiduciary activity for the organization. Deposits all monies with the ASB in a timely fashion. Ensures due diligence for the organization in all financial matters. Provides to the organization at all general meetings a current Financial Status Report.

## **ARTICLE IX - IMPEACHMENT**

**SECTION 1** Should any officer of this organization fail to execute the duties of their office to the satisfaction of the board he/she may be removed from office with a two-thirds vote of the board subject to the approval of the ICC President.

**SECTION 2** Impeachment may be appealed to the ASB Council. Should the ASB Council choose to hear the appeal, a two-thirds vote of the ASB Council will be binding on the Organization.

**SECTION 3** The organization's Faculty Advisor may petition the ASB Council to impeach any and all members of the organization. Such a petition will require a two-thirds vote of the ASB Council for ratification, subject to the approval of the Vista Murrieta High School Director of Student Activities.

## **RATIFICATION**

This constitution has been accepted by \_\_\_\_\_ and ratified by a majority vote of  
all members present (Name of Organization)  
on \_\_/\_\_/20\_\_.

\_\_\_\_\_  
**(Organization President)**

\_\_\_\_\_  
**(Faculty Advisor)**

## **APPROVAL**

Approved on \_\_/\_\_/20\_\_ by:

\_\_\_\_\_  
**(Commissioner of Clubs)**

\_\_\_\_\_  
**(Director of Student Activities)**